IMMEDIATE

Government of India
Department of Atomic Energy
Directorate of Construction, Services & Estate Management
(Allotment Section)

Vikram Sarabhai Bhavan,
2nd Floor, North Wing,
Anushaktinagar,
Mumbai - 400 094.

DCSEM/1/19/2021-2022/Allot/68

February 22, 2021

Sub: Revised Priority List for the Allotment Year 2021-2022 – reg.

This is with reference to this Directorate's Circular No. DCSEM/1/19 /2021-2022/E1/58 dated 10/02/2021, issuing of Final Priority List for Allotment Year 2021-2022, for allotment of Government Residences at Anushaktinagar and City areas.

2. Subsequent to release of the aforesaid, this Directorate has been receiving several delayed certifications from various Units (Mumbai based) of DAE as well as personal representations from employees for inclusion of their names in the Final Priority List of 2021-2022.

3. Taking into consideration of the above situation, it has been decided to allow employees of all the Units (Mumbai based) who are desirous of including their names in the Final Priority List of 2021-2022, may apply in the enclosed hard copy of the application as a one time measure.

4. **The employees are requested to confirm their data from DAENiwas before submitting the application for inclusion in the Allotment Year 2021-2022. The employees who have already applied and whose data has been updated in DAENiwas need not apply again.**

5. The employees, other than at Serial No. 4 above, will be required to fill the hard copy of the application (enclosed) and submit the same duly certified by their concerned Establishments. Such certified applications will be received by Allotment Section, DCSEM **upto 4:00 p.m., till 24/02/2021 only**. It may be ensured that said hard copy of the applications are physically submitted by the said date and time. Any communication in this regard will not be strictly entertained thereafter.

6. Owing to the above, the Schedule for allotment for the month of February 2021, issued vide this Directorate's communication bearing No. 1/19/2021-22/E1/65 dated 18/02/2021, stands postponed as below :-

Modified Schedule

Revised Timeline for Publication of Final Priority List for Allotment Year 2021-2022	
Event	**Timeline**
Last date and time for submission of certified hard copies to Allotment Section, DCSEM	24/02/2021 (4:00 p.m.)
Publication of Revised Final Priority List and display of Revised Schedule for the month of February 2021 for the Allotment Year 2021-22	01/03/2021
Display of Vacancy List for the allotment of February 2021 for the allotment year 2021-22	02/03/2021
Exercise of Options by employees for Allotment for the month of February 2021	03/03/2021, 04/03/2021, 05/03/2021
Publication of Result for the month of February 2021, latest by	09/03/2021
Schedule for the month of March 2021 Allotment	Second Last week of March 2021

7. In this connection, Administrative Head of all Mumbai based DAE units are requested to arrange for wide publicity of the Circular as well as for display of the same on the Notice Board(s).

This is issued with the approval of Director, DCSEM.

Encl: As above.

22/2/2021

(Smt. Shailaja Prakasam)
Chief Administrative Officer

1. Director (Admin.), DAE.
2. Chief Administrative Officer (P), BARC.
3. Chief Administrative Officer (A), BARC.
4. Chief Administrative Officer, NRB.
5. Chief Administrative Officer, HWB.
6. Chief Administrative Officer, AEES.
7. Chief Administrative Officer, DPS.
8. Chief Administrative Officer, AERB.
9. Chief Administrative Officer, BRIT.
10. Chief Administrative Officer, HBNI.
11. Sr. Manager, (P&IR), NPCIL.
12. Centre-Director, UGC-DAE CSR.
13. Registrar, UM-DAE CEBS
14. Administrative Officer, DCSEM.
15. All Section Heads in DCSEM.

Copy to :
1. Joint Secretary (A&A), DAE
2. Vice Chairman, AERB.
3. Chairman, AEES.
4. Chief Executive, HWB.
5. Chief Executive, NRB.
6. Director, DCSEM
7. Director, DPS.
8. Controller, BARC.
9. Chief Executive, BRIT.
10. Director (P), NPCIL.
11. CAO (Admn.), BARC
12. Registrar, UM-DAE CEBS
13. CPE (M), DCSEM

for kind information.

CC:
1. General Secretary, AEW&SU, Mumbai.
2. Secretary, Heavy Water Staff Association, HWB, Mumbai.
3. Secretary, AIAE(DPS) Staff Association, DPS, CSU, Mumbai.
4. Secretary, DAE Secretariat Staff Association, DAE.
5. Secretary, DPS, (DAE) Employees Association, DPS, VSB.
6. Secretary, DCSEM Staff Association, DCSEM, Mumbai.
7. Secretary, Atomic Energy Central Schools/Jr. Colleges Non-Teaching Staff Association, AEES, Mumbai.
8. General Secretary, NPC Officers Association, Mumbai
9. General Secretary, NPC Employees Union, Mumbai.
10. General Secretary, Scientific Assistants Association, BARC, Mumbai.

CC :
1. All Notice Boards.
2. All users of DCSEM Zimbra.

CC : 1. Notice Board on 2nd floor, North Wing, V.S. Bhavan.

With reference to DCSEM circular no. DCSEM/1/19/2021-22/Allot/68 dt. 22.02.2021

Application for Allotment/Updation of data in DAENiwas

1.

UNIT	C.C. NO.	Previous C.C. No. (if any)	Employee No.

2. Name : _____

3. Designation : _____ 4. Division: _____

5. **Please fill up ONLY those columns in the following table where any change/updation is required. Please put (--) in other columns.**

Sl. No.	Nature of Discrepancies	Data to be corrected as under
01.	Gender and Marital Status	
02.	Category : SC/ST	
03.	Physically handicapped(Yes/No)	
04.	Date of Birth	
05.	Date of Joining Training School for Scientific Officers & Date of Joining Training for Scientific Assistants (if any)	
06.	Date of Joining DAE	
07.	**Level as on 01.01.2021**	
08.	**Pay in the Level as on 01.01.2021**	
09.	Name to be included for **CHANGE** in same category.(Yes/No)	

	(please read the guidelines given overleaf before filling this dates of Level details below)*	D	D	M	M	Y	Y	Y	Y
10.	Date of promotion to the post with Level 9, Level 10								
11.	Date of promotion to the post with Level 11								
12.	Date of promotion to the post with Level 12								
13.	Date of promotion to the post with Level 13								
14.	Date of promotion to the post with Level 13-A								
15.	Date of promotion to the post with Level 14								
16.	Date of promotion to the post with Level 15								
17.	Date of promotion to the post with Level 16								
18.	Date of promotion to the post with Level 17								
19.	Date of promotion to the post with Level 18								
20.	Preferred Locality** (only one)								
21.	Any other Corrections required. Please specify. (Eg :Past service details etc)								

I certify that the information furnished above are correct and I am aware that action as deemed fit will be taken against me in the event of any information found incorrect.

Date:_____Contact no:._____ Signature of Applicant:_____.

E-mail ID: _____

P.T.O.

(To be completed by the Applicant's Administrative Authority)

The information furnished above have been verified from service records and found correct.

Date:

Signature:
Name:
Designation:
STAMP

Note: 1) **Discrepancies NOT certified by the concerned Administration will NOT be considered.**
2) **Provisional pay is NOT to be certified, unless pay fixation order is issued.**

GUIDELINES FOR FILLING DISCREPANCY TABLE

1) If your name is not appearing in the final priority list 2021-22, please fill this form along with particulars and submit duly certified by the Administrative Authority.

2) If your name is not appearing specifically in some Category/Categories list (s), please fill "Date of promotion to the post with the requisite Level", (Serial no. 10-19 on pre-page) for that particular category as given below :

The criteria for eligibility is reproduced below for your ready reference

(*) Date of Promotion to the post with the Level as below :	
Type	**Level**
D-PAY	Level 9, 10
D-SPL	Level 11
E	Level 12,
	Level 13,
	Level 13-A
EI	Level 14
	Level 15 [Index nos. 1 to 4 in the level]
EII	Level 15 [Index nos. 5 to 8 in the level]
	Level 16
EIII	Level 17
	Level 18
I-A Transit (TrA) For SA/B	Date of Appointment / Promotion as SA/B.

3) **** Locality : AN (Anushakti Nagar), KW (Kenilworth), AB (Anand Bhavan), Atomica, CBR (Chembur), GHK (Ghatkopar), MN (Mistry Nagar), BND (Bandra), Colaba, OM (Old Mandala).**